

# **GENERAL SCHOOL INFORMATION**

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## **Accreditation, Approval, Licensure of School:**

Kenneth Shuler Schools maintains information on the names and addresses of agencies and accrediting commissions that license and accredit our campuses. This information is located on the title page of the student handbook. These handbooks are provided to prospective students prior to enrollment and are available anytime in the Admissions Office.

## **Special Facilities/Services Available to Disabled Students:**

The schools do not maintain special facilities directly related to disabled students. However, reasonable accommodations will be made, by the school, for individuals who request accommodations in writing. The school has the right to determine whether an accommodation is reasonable. The school also has a right to request medical documentation for the accommodation.

Any qualified individual with a disability requesting an accommodation should follow this procedure:

1. Notify the Director of Compliance in writing of the type of accommodation needed, date needed, documentation of the nature and extent of the disability, and of the need for the accommodation. The request should be made at least four weeks in advance of the date needed. You may contact the Director of Compliance by telephone at 803-798-8515 or by email at [sdawson@kennethshuler.com](mailto:sdawson@kennethshuler.com).
2. The Director of Compliance will respond within two weeks of receiving the request.

## **Vaccination Policy:**

Kenneth Shuler Schools do not require proof of vaccinations for enrollment.

## **Fire Safety Report and Statistics:**

Kenneth Shuler School of Cosmetology does not maintain on-campus housing or housing of any nature for the students. Therefore, the school is not required to maintain a fire safety report or statistics.

## **Other Education Offered:**

The school does not currently offer any degree granting programs. Our programs lead to licensure within the State of South Carolina. Any plans to alter or improve the academic programs will be informed to all prospective and current students once it is determined by the company's Executive Board.

## **Information on each Program**

Kenneth Shuler Schools offers cosmetology, nail technology, esthetics, and instructor training at various locations. Please see what is available at the location nearest you. Upon meeting all completion requirements as outlined in the student handbook, you will receive a diploma from the school.

The lengths of the programs are as follows:

Cosmetology = 1500 clock hours

Esthetics = 600 clock hours

Instructor Training = 750 clock hours

A full time student is defined as a student who attends a minimum of 24 clock hours per week. The academic year is 900 hours and 30 weeks.

## **Cost of Attendance:**

Kenneth Shuler Schools provides information regarding the cost of tuition, books, a kit, and lab fees in our Student Handbook that is available in the Admissions Office during normal business hours. Room, board, transportation, and miscellaneous expenses range from approximately \$783 to \$2674 per month depending on whether the student is considered an independent or dependent student. The budget adjustments are based on the Consumer Price Index as well as the campus that he/she chooses to attend.

## **GED Program:**

The school does not provide a GED program. However, the Admissions Office maintains information on how to obtain a GED. The school also does not admit anyone who does not have a standard high school diploma or GED.

## **Facilities:**

The basic equipment and requirements are mandated by our State Board of Cosmetology. Information regarding regulations are available at <http://www.llr.state.sc.us/pol/cosmetology/index.asp?file=laws.htm>. All of our locations contain classrooms conducive to learning. Classrooms are designed for both theory and practical education. All of our locations also maintain a student salon which provides students with real-life experience in a salon-like setting.

## **Instructional Personnel:**

Kenneth Shuler Schools maintains a list of the names and positions of employees at our campuses. This information is located under "Faculty and Staff of Kenneth Shuler's School" in the student handbook. These handbooks are available online to prospective students prior to enrollment and are available anytime in the Admissions Office.

## **FSA Funds for Study Abroad Programs:**

Kenneth Shuler School of Cosmetology does not provide information regarding FSA Funds for Study Abroad Programs. The South Carolina Board of Cosmetology statutes and regulations do not allow for internships or externships. Therefore, students could not receive credit in a Study Abroad Program.

## **Transfer of Credit:**

Kenneth Shuler School of Cosmetology maintains a policy regarding the "Policy for Previous Credit" from other institutions. Credit is only provided based upon the education received within the cosmetology modality. Credit will not be given for service in the armed forces, paid or unpaid employment, or other demonstrated competency or learning on the job. Information regarding how the credit is applied can be found under "Policy for Previous Credit" in the student handbook. These handbooks are available online to prospective students prior to enrollment and are available anytime in the Admissions Office.

Articulation Agreements have been established and are in place between all campuses of Kenneth Shuler School of Cosmetology.

The school does not have written arrangements with any other entity to provide education to a student that leads to completion of the program and/or licensure.

## **Licensure in Other States:**

The requirements for a Cosmetology License, Esthetics License, and Instructor License vary widely from state to state. There are many varying factors which are provided below:

- Number of hours required to complete the program
- Whether or not a national licensure examination or a state licensure examination is required
- Passing of a Theory Examination Only
- Passing of a Practical Examination Only
- Passing of both a Theory and Practical Examination
- State Law Examination
- Continuing Education Requirements
- Whether or not a person's license is current and in good standing

Due to these varying requirements, it is very difficult to know whether or not a state will accept your license through reciprocity/endorsement. It is important that an individual contact the governing body within the state, to which they are moving, to find out if they will accept his/her license through reciprocity/endorsement.

At this time, our school cannot provide a list of states in which our programs meet the educational requirements for professional licensure within their state.

## **Types of Employment:**

Graduates who obtain their licenses typically work in salons and spas. Some of our graduates have been employed in industry-related retail stores. Kenneth Shuler's School of Cosmetology, Inc. does not guarantee employment after completing the required hours of your course and becoming licensed; however, the school has an excellent placement record for its graduates. All graduates are encouraged to request our staff to assist them in securing a position in cosmetology or its related fields. The student bulletin board is kept current with salons in the area requesting stylists or nail technicians. Our school also invites salons to our Career Day. This Career Day provides a means in which the current students can ask the salon managers questions regarding employment opportunities. Many salons set up times with our School Directors in order to interview our students who are about to graduate. This is an excellent opportunity for our students to provide the salon manager with a resume that they had completed as part of their salon business requirements.

## Student Body Diversity:

As required by the HEOA, Kenneth Shuler Schools are providing information relating to the diversity of the students who are **Full-time** and **receiving FEDERAL PELL GRANTS**. This information is broken down by gender and ethnicity. **This information does not consist of the entire student body.** This information is considered true and correct for those students who were enrolled in school on June 30, 2020. **Due to COVID-19 the majority of students attended part-time!**

Kenneth Shuler School of Cosmetology - Columbia, SC (St. Andrews)	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	6	19	2	0	0	0
Males	1	1	0	0	0	0

Kenneth Shuler School of Cosmetology - Columbia, SC (Garners Ferry)	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	12	31	0	0	0	0
Males	0	0	0	0	0	0

Kenneth Shuler School of Cosmetology - North Augusta, SC	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	17	14	0	0	0	0
Males	2	2	0	0	0	0

Kenneth Shuler School of Cosmetology - Spartanburg, SC	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	29	16	1	1	0	0
Males	1	0	0	0	0	0

Kenneth Shuler School of Cosmetology - Rock Hill, SC	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	15	10	2	1	0	0
Males	0	1	0	0	0	0

Kenneth Shuler School of Cosmetology - Florence, SC	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	13	15	0	0	0	0
Males	1	0	0	0	0	0

Kenneth Shuler School of Cosmetology - Greenville, SC	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	35	5	2	1	0	0
Males	0	0	0	0	0	0

Kenneth Shuler School of Cosmetology - Goose Creek, SC	White	Black or African American	Hispanic / Latino	Asian	American Indian or Alaska Native	Race Unknown
Females	8	14	2	0	0	0
Males	0	1	0	0	0	0

## Outcome Rates for Accreditation:

The outcome rates below consists of data from the calendar year 2017, that was used to complete the Annual Report for the National Accrediting Commission of Career Arts and Sciences (NACCAS), which was due on November 30, 2018. The Annual Report due November 30, 2019 will consist of data obtained from the calendar year of 2018.

NACCAS requires a minimum of the following:

Completion: 50%

Placement: 60%

Licensure: 70%

(Branch campus data is combined with the main campus data for Annual Report completion.)

Please note that individuals who did not get their license are still considered eligible for placement. However, our state requires licensure before you can work as a cosmetologist, nail technician, or esthetician.

Consisting of North Augusta (Main Campus Ref.#050026), and Florence (Branch Campus Ref.#B50026-01)

<b>Completion Rate</b>	59.39 %
<b>Placement Rate</b>	62.50 %
<b>Licensure Rate</b>	88.03 %

Rock Hill (Main Campus Ref.#043012), and Greenville (Branch Campus Ref. #B43012-01)

<b>Completion Rate</b>	55.50 %
<b>Placement Rate</b>	69.81 %
<b>Licensure Rate</b>	98.86 %

Consisting of St. Andrews Road (Main Campus Ref.#050012), Garners Ferry Road (Branch Campus Ref.#B50012-02), Spartanburg (Branch Campus Ref.#B50012-01), and Goose Creek (Ref.#B50012-03).

<b>Completion Rate</b>	62.75 %
<b>Placement Rate</b>	61.46 %
<b>Licensure Rate</b>	93.93 %

## Copyright Infringement and Sanctions:

Copyright is a constitutionally conceived property right which is designed to promote the progress of science and art by securing for the author of informative and/or creative works the benefits of his or her original work for a specific period of time. Copyright laws give the author/owner of original works exclusive rights to do any of the following:

- Reproduce the copyrighted work.
- Prepare derivative works.
- Distribute copies by sale or other transfer of ownership or by rental, lease, or lending.

Copyright is violated whenever the intent of copying can be interpreted as avoiding purchase. However, educational institutions receive special consideration with respect to the copyright law.

Unauthorized distribution of copyrighted material, including peer-to-peer file sharing, may be subject to both civil and criminal liabilities. In addition, those individuals who participate may also be subject to institutional sanctions.

Below is a summary of those liabilities which is available at <http://www.ifap.ed.gov/dpccletters/GEN1008.html>

***Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws***

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the Web site of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov), especially their FAQ's at [www.copyright.gov/help/faq](http://www.copyright.gov/help/faq).

Students who infringe on copyright law may be subject to disciplinary action ranging from suspension up to termination from the program.

Kenneth Shuler School of Cosmetology does not maintain school servers for students' use.

## **Retention Rates:**

Retention rates are based upon students who were enrolled in the fall of the previous year and have either completed or are still enrolled in the fall of the next year. For example, the retention rate is based on the full-time, first-time students enrolled in the fall of 2018 who were still enrolled or completed in the fall of 2019. The following retention rates consist of those students enrolled during August 1, 2018 through October 31, 2019. The rates are only for full-time, first-time students who were enrolled in the Fall 2018 cohort and continued or completed by the Fall of 2019. These percentages do not reflect the entire student body due to individuals who may be part-time or have previously enrolled in another institution.

<b>CAMPUS</b>	<b>RETENTION RATE</b>
St. Andrews Campus - Columbia, SC	83.3%
Garners Ferry Campus - Columbia, SC	60%
North Augusta Campus - North Augusta, SC	73.9%
Spartanburg Campus - Spartanburg, SC	81.3%
Rock Hill Campus - Rock Hill, SC	66.7%
Florence Campus - Florence, SC	66.7%
Greenville Campus – Greenville, SC	81.3%
Goose Creek Campus – Goose Creek, SC	85.7%

## Graduation Rates:

Graduation rates consist of students who began as full-time, first-time certificate-seeking students to see if they complete within 150% of "normal time" for completing the program in which they are enrolled. These percentages do not reflect the entire student body due to individuals who may be part-time or have previously enrolled in another institution. The following rates are for a Full Year Cohort of students enrolled 9/1/18 through 8/31/19. The report reflects the status of the students as of 8/31/19.

<b>Campus</b>	<b>Graduation Rate*</b>	<b>Transfer-Out Rate</b>	<b>Pell Only</b>	<b>Loan Only</b>	<b>Pell &amp; Loan</b>
St. Andrews Campus - Columbia, SC	30.43%	4.3%	0%	0%	71.43%
Garners Ferry Campus - Columbia, SC	60%	0%	0%	11.11%	83.33%
North Augusta Campus - North Augusta, SC	34.14%	0%	0%	0%	100%
Spartanburg Campus - Spartanburg, SC	52.7%	0%	5.13%	12.82%	56.41%
Rock Hill Campus - Rock Hill, SC	47.16%	0%	0%	12%	76%
Florence Campus - Florence, SC	50%	0%	3.7%	22.2%	62.9%
Greenville Campus – Greenville, SC	16.67%	0%	0%	25%	75%
Goose Creek Campus – Goose Creek, SC	68.25%	0%	2.33%	16.28%	58.14%

\*Graduation Rate includes those who completed within 150% of normal time, but it does not include those individuals who may have completed within 100% of normal time.

## Graduation Rates Continued:

<b>Campus</b>	<b>Male</b>	<b>Female</b>	<b>White</b>	<b>Black or African American</b>	<b>Hispanic / Latino</b>	<b>Asian</b>	<b>American Indian/ Alaskan</b>	<b>Race Unknown</b>
St. Andrews Campus - Columbia, SC	0%	100%	57.14%	42.86%	0%	0%	0%	0%
Garners Ferry Campus - Columbia, SC	0%	100%	38.89%	61.11%	0%	0%	0%	0%
North Augusta Campus - North Augusta, SC	0%	100%	71.43%	28.57%	0%	0%	0%	0%
Spartanburg Campus - Spartanburg, SC	2.56%	97.44%	74.36%	17.95%	5.13%	0%	0%	2.56%
Rock Hill Campus - Rock Hill, SC	4%	96%	68%	20%	8%	0%	4%	0%
Florence Campus - Florence, SC	0%	100%	70.3%	22.2%	3.7%	0%	0%	3.7%
Greenville Campus – Greenville, SC	0%	100%	100%	0%	0%	0%	0%	0%
Goose Creek Campus – Goose Creek, SC	0%	100%	58.14%	34.88%	4.65%	0%	2.33%	0%