

# **CRRSAA: Higher Education Emergency Relief Fund (HEERF II) Policy:**

In compliance with the Higher Education Emergency Relief Fund II (HEERF II) as authorized by the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Public Law 116-260, signed into law on Dec. 27, 2020., Kenneth Shuler's School of Cosmetology, Inc. will issue federally funded grants to students by following federal required guidelines and following criteria as outlined in the March 19, 2021 guidance from the DOE:

- **Who:** As of 4/26/2021, all currently enrolled students in any Title IV approved program that meet the qualifications for *Exceptional Need* as outlined in this policy. This includes any students that Graduated on or after 4/26/2021 and any student on an approved Leave of Absence. Should any of these students withdraw prior to the school receiving and disbursing the grant funds, they will be exempt from receiving the funds. If a student withdraws between completion of the survey and the disbursing of the funds, then those funds designated for that student will be returned to the appropriate agency.
- **When:** The required application process is complete. We will begin issuing checks, to each eligible student, within 15 days of the funds being drawn down. There will only be a one-time disbursement of HEERF II funds. Any remaining funds will be returned to the appropriate agency.
- **What:** Institutions must make financial aid grants to students, which can be used for any component of the student's cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare. Unlike the CARES Act, the CRRSAA requires that institutions prioritize students with *exceptional need*, such as students who receive Pell Grants, and authorizes grants to students exclusively enrolled in distance education.
- **Why:** These funds were made available by the Department of Education for Title IV approved institutions of higher learning to provide to their students as cost-of-living assistance during the Covid-19 pandemic. These funds are to be used as described in the "What" section.
- **How:** The amount of grant monies is being determined, based on *exceptional need*, by utilizing the Exceptional Need Table below for all eligible students. To be considered for eligibility, the student is required to have completed the HEERF II Student Eligibility Survey, via Survey Monkey, so that the school can determine that the student (or Parent if Dep) has *exceptional need*. The survey is set to provide specific scores depending on the choices made by the student. Kenneth Shuler School of Cosmetology will analyze the scores and provide more funding to those with the higher scores as that will be a determination of exceptional need. The

survey is being sent out to the students via the student app on 4/26/2021 and students will be given until 5/3/2021 at 11:45pm to complete the survey. Students will also be notified in-person on campus as well as be provided a QR code to complete the survey. Information will also be placed on our Facebook page to notify students to speak with their School Director to be provided the link and/or QR code. Students must submit the survey only one time. Multiple submissions from a student will not be accepted and the first submission will be the only one accepted. Those that do not complete the survey by the deadline are considered ineligible for the grant. We will have all checks mailed to each campus so that the checks can be disbursed in a timely manner and help reduce the number of returned checks. Students who graduated (per the “Who” section stated above) and/or are on LOA, as per this policy, will receive their check by mail. This survey will also clarify the intended use of the funds being made available to the student.

**Exceptional Need Table**

<b>HEERF II Survey Scoring</b>	<b>Amount to be Disbursed</b>
1 <sup>st</sup> Quartile (Highest Need)	\$2,243.50
2 <sup>nd</sup> Quartile	\$1,993.50
3 <sup>rd</sup> Quartile	\$1,493.50
4 <sup>th</sup> Quartile (Least Need)	\$ 743.50

**Returned Checks/Uncashed Checks:** When a check is returned (Graduates or LOA students), we will reach out to the campus Director to attempt to contact the student via phone, text, e-mail or in person if the student is on campus to obtain a valid address and resend the check. If after 60 days, we are unable to get the check to the student, we will void that check and return the funds to the appropriate agency. If a check is not cashed within 60 days and was not returned, we will follow the same process as returned checks.